

# New Scotia Online

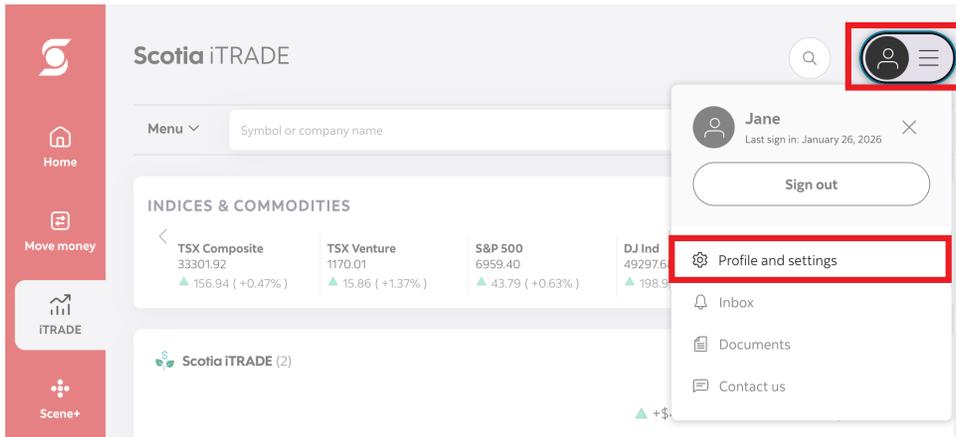
## Updating your access code

### Table of Contents

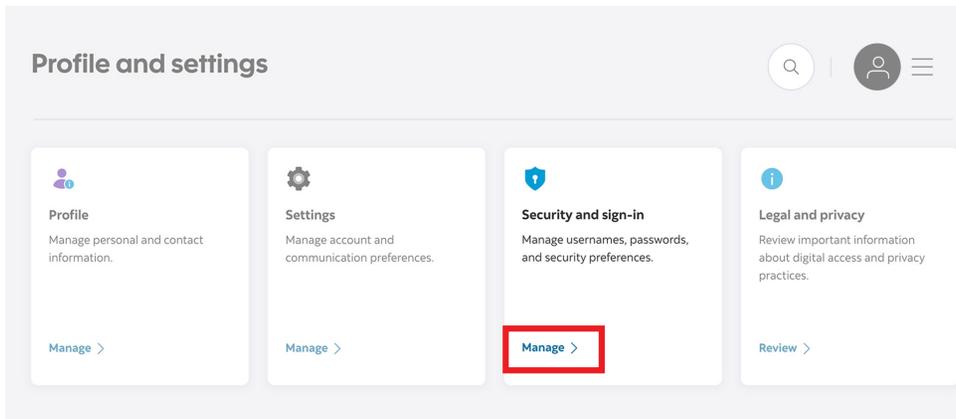
How to update your access code.....1-2

# How to update your access code

To add an extra layer of security to your Scotia iTRADE session, you can set up a secondary password

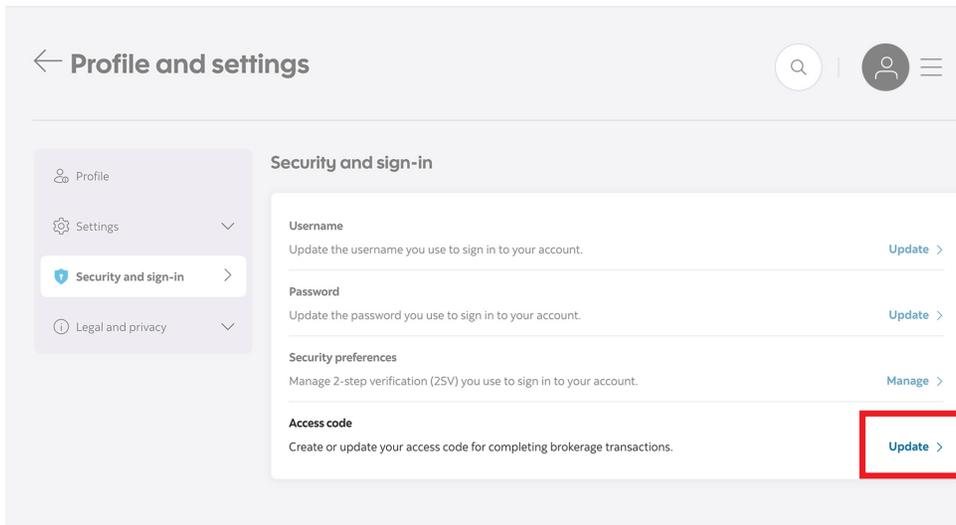


1 In the top-right corner of the page, select the **Menu**, then select **Profile and Settings**.

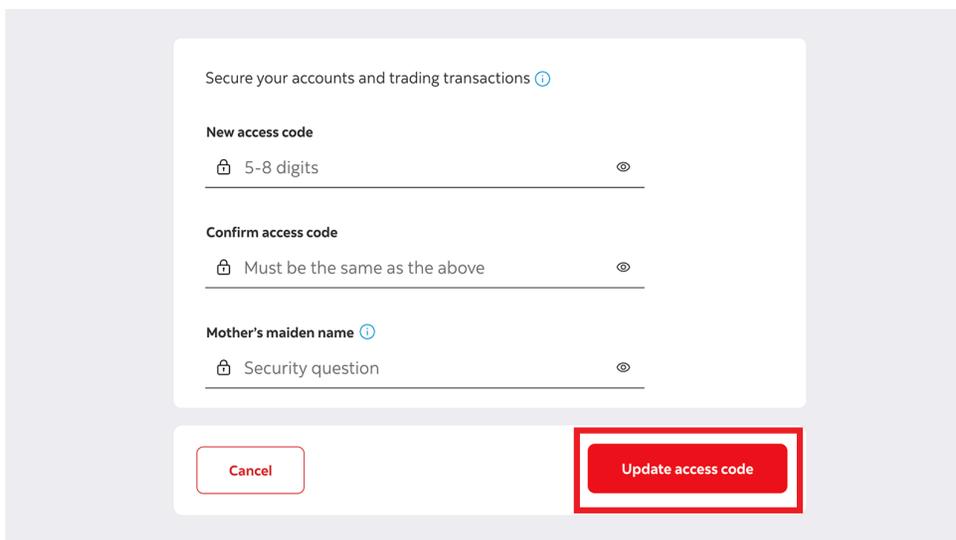


2 Under the Security and Sign-in tile, select **Manage**.

# Accessing iTRADE Documents



**3** Select **Update** beside **Access Code**.



**4** Enter your **new access code**. Fill out the security question or your Mother's Maiden name, then select **Update Access Code**.